

SOUTH AFRICAN NATIONAL HALAAL AUTHORITY

HEAD OFFICE:

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1st Floor, Rawoort Centre, cnr Hazel & Klipfontein Roads, Gatesville, Cape Town,
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E-MAIL: sanha-cpt@sanha.org.za

Tel: +27 (0)21 633 4145
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APPLICATION TO USE SANHA'S HALAAL LICENCE / CERTIFICATE – CATERING KITCHEN

1. Business Name: _____
2. ** Business Status (cc., Trust, (Pty) Ltd., etc): _____
3. Registration No.: _____
4. Trading Name (if different from above): _____
5. Postal Address: _____

6. Physical Address: _____

7. Tel: _____ 8. Fax: _____ Code: _____
9. Cellular Phone Nos.: _____ 10. E-Mail: _____
11. Is this an existing operational kitchen or is a new facility? _____
12. Is this a dedicated catering facility or is shared with other food prep areas? _____

13. If an existing facility, are there any Muslim staff already employed?(How many?) _____
14. Full description of product (s) manufactured by your business: *(Please attach copy of menu)*

15. Are there any 'ready items' bought in e.g. bakery, confectionery etc. Please provide full list together with supplier details.
16. Please provide a complete list of ingredients/raw materials used, together with supplier / manufacturer details. Please attach raw material inventory list. Full disclosures must be made of both raw materials e.g. meats, meat-products, spices, seasonings, condiments, cooking aids, oils etc and ready products e.g. desserts, baked goods, finger foods, confectionery etc.
17. When do you intend to commence the Halaal facility? _____

I / We** understand that by virtue of this application, I / we** accept liability of the reasonable travel and administration costs of a preliminary inspection by **SANHA**.

I / We** understand that by virtue of this application I / we** duly authorise **SANHA** where necessary and in their sole discretion to approach other recognised Muslim Authorities or any supplier or manufacturer of any equipment or other peripherals used by the applicant to verify its conformity with the Halaal standards set by **SANHA**.

**** Delete as appropriate.**

Name: _____

Position: _____

Signed: _____ Date: _____

For and on behalf of:

Kindly endorse with company rubber stamp:

1. Please return the completed application form together with the required full disclosures by facsimile or post to any of the **SANHA** Offices.
2. It is essential that a covering letter on the official company letterhead be also submitted outlining the following:
 - a. **Date of Establishment;**
 - b. **Brief History;**
 - c. **Period of current ownership;**
 - d. **Scope of business operation;**
 - e. **Export status;**
 - f. **Any other relevant info.**

Application forms will only be accepted when fully completed and duly signed by the Proprietor / Director or authorized representative. Failure to adhere to the above guidelines may delay the processing of your application.

*** Strictly Confidential:**

SANHA reserves the right where necessary and in **SANHA's** sole discretion to approach other recognised Muslim Authorities and or any supplier or manufacturer of any equipment or other peripherals used by the applicant to verify its conformity with the Halaal standards set by **SANHA**.

SANHA, however, undertakes to treat all information supplied by or obtained from the application in respect of its processes, trade secrets, prices and operations in the strictest confidence and will not divulge such information for the benefit of any other person or company.